



Vendor Application

4th Annual Breakthrough Car Show

Pamplin Historical Park
Hart Farm, 6695 Duncan Rd. Petersburg, VA 23803
Saturday, May 13, 2023

NAME/COMPANY _____

CONTACT PERSON _____ PHONE: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____ EMAIL _____

DESCRIPTION OF YOUR PRODUCT AND DISPLAY: _____

Vendor spaces are 10'x10' each

Deadline to submit Application and Payment is Friday, April 28, 2023

ANY TENT (Supplied by Vendor) MUST BE SECURED WITH 10 POUND SAND BAGS OR WEIGHTS

Non-Food Vendor -- \$25 for each 10'x10' vendor space (Number of spaces _____ x \$25)

Please make checks payable to Pamplin Historical Park

Credit Card # _____ Exp. Date _____ Security Code _____ Billing Zip Code _____

Total Payment: _____ **Signature** _____

Please return application to:
(including Terms and Conditions)

Pamplin Historical Park
6125 Boydton Plank Road
Petersburg, VA 23803
804-861-2408
aromanick@pamplinpark.org



TERMS AND CONDITIONS

Exhibit Space: Each space will be approximately 10' x 10' in open, grassy areas of the grounds. Vendors may purchase multiple spaces. Vendors are only to use the space they have rented. Extending beyond the boundaries of your rented space could result in additional fees and/or expulsion. A limited number of electrical hookups are available. Please indicate on your application if you need electricity. Quiet and fumeless generators can be considered. Please make arrangements prior to the Festival. Specific space locations and/or exhibitor requests cannot be guaranteed. Exhibitors may not permit other companies to use their space, or any part thereof, without express written permission of Pamplin Historical Park (PHP). Space is limited. Applications will be reviewed for acceptance by PHP and vendors will be notified of acceptance. All fees must accompany the Vendor Application. Checks should be made payable to Pamplin Historical Park, 6125 Boydton Plank Road, Petersburg, VA 23803. There will be no refunds given for spaces once you have been accepted as a Festival participant.

Vendor Responsibilities: Event is scheduled from 10:00 a.m. to 3:00 p.m., Saturday, May 13. All vendors must staff the booth at all times throughout the event. Booths may be set up on Saturday morning, May 13 beginning at 8:00 a.m. Booth preparation must be completed, inclusive of the removal of any vehicles, by 10:00 a.m. No vehicles are allowed on the grounds for take down prior to 3:00 p.m. Any item displaying profanity or discriminatory symbols, words, etc. is strictly prohibited.

Vendor's employees or contract associates of any kind participating in booth activities must have appropriate "ID" as evidence to show at entrance gates for admittance.

Vendors are expected to furnish their own tents, tables and chairs, display racks and other items required for their display. Participating vendors should come prepared and are solely responsible for bringing any protective weather items. Each vendor is responsible for cleaning their own space during the event. All trash must be bagged and ready for collection at the conclusion of the event.

All Vendors are responsible for the collection of applicable Virginia State and Dinwiddie County sales taxes and maintenance of appropriate documentation for state and county inspection.

Pets are not allowed anywhere at Pamplin Historical Park with the exception of certified service animals.

"No Shows" or last minute cancellations risk being excluded from future Pamplin Historical Park events.

I have read and agree to the terms and conditions.

Signature _____ Date: _____